



ST. FRANCIS PREPARATORY SCHOOL
6100 Francis Lewis Blvd. Fresh Meadows, NY 11365
(718) 423-8810 www.sfponline.org

*Accredited by Middle States Association of Colleges
and Secondary Schools*
Member of the Board of Regents of the State of New York
Member of New York State Association of Independent Schools
*Recipient of the U.S. Education Department's "Excellence
in Private Education" Award*
*Recognized by U.S. NEWS AND WORLD REPORT
as an "Outstanding American High School"*

May 2, 2018

Dear Parents and Guardians:

As spring has arrived and graduation from St. Francis Prep quickly approaches, I would like to share some information with you that will help make your children's final weeks at The Prep as stress free and enjoyable as possible. Being equipped with important knowledge and dates regarding the end of their high school years will allow your children to manage all they need to do as they prepare to graduate on June 2.

STATE TEXTBOOKS:

Please return all state textbooks when requested by your teachers. All state textbooks must be returned by Wednesday, May 16, unless other arrangements are made with teachers. Specifically, students taking final exams will make arrangements with teachers to return their books on the day of the exam.

SENIOR FINAL EXAMS (5/21, 5/22)

1. In addition to final exams given in class, final exams will be given in AP Art History, Music Theory, Electronic Orchestration, Physics and Honors Physics on May 21 and May 22. Senior course teachers will announce the date, time and room number of each exam in class.
2. The May relaxed dress code will be in effect for the examination period.

SENIOR FAILURES:

Any senior who fails a course will be required to make up the credit through a St. Francis Prep mini course offered during the month of June. Students will be required to attend classes in school during this time. Students who do not complete a required summer school course will not be eligible to receive a diploma. Specific dates and times TBA. No class will meet beyond June 22. Registration for summer school courses will take place in the auditorium on May 31 from 9:00 a.m. to 12:00 Noon. Fee for each course is \$310.

GRADUATION PRACTICE:

1. Graduation practice will be held on Wednesday, May 30. Attendance is mandatory. Students should report to the auditorium, and be seated in their assigned COR section by 10:30AM.
2. Graduation gowns, invitations and tickets will be distributed after practice. All outstanding debts with the Finance Office and Deans' Office must be cleared before you receive these items.
3. Each senior will receive five (5) tickets for guests. If additional admission tickets for graduation are needed, a written request to Mr. Mendolia must be submitted by **May 17**. Graduating seniors do not need tickets for themselves.
4. Lockers must be emptied and locks removed by Wednesday, May 16.
5. Relaxed dress code is in effect for Graduation Practice.



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FRIDAY, JUNE 1, GRADUATION LITURGY:

1. All seniors are expected to attend the Graduation Liturgy at 9:00am. in the auditorium. Formal dress is required at Liturgy.
2. Please do not sign yearbooks during the Liturgy.
3. A breakfast will be held in the cafeteria immediately following the liturgy.

SATURDAY, JUNE 2, GRADUATION DAY:

1. Commencement exercises will be held in The Lou Carnesecca Arena at St. John's University at 1:30 PM. Students are expected to report to the arena no later than 12:45PM.
2. Your guests will be required to present admission tickets at the door for admittance.
3. **Dress appropriately for the occasion.**
4. Graduation gowns are not to be returned after the ceremonies; they belong to you.
5. Members of the National Honor Society are expected to wear their N.H.S. medal during the Graduation Ceremony. Students who have cords from other Honor Societies may wear those as well.

DIPLOMAS:

Diploma cases will be distributed with caps and gowns at Graduation Rehearsal. Diplomas will be mailed home in early July to students who do not have any unfulfilled academic or financial obligations to St. Francis Prep.

IMMUNIZATION FORMS: Please find enclosed immunization forms for your son or daughter. These forms can be sent to their college or retain for your records.

Looking forward to seeing you Graduation Weekend,

Christopher Mendolia
Assistant Principal