

# **ST. FRANCIS PREPARATORY SCHOOL RE-OPENING PLAN 2020-2021**



# TABLE OF CONTENTS

This re-opening plan for St. Francis Prep provides guidance, information, and support for the students, families, faculty, and staff of the school. It outlines policies and procedures for the coming school year in light of the COVID-19 pandemic. Our goal is to safeguard the health and well-being of all members of the school community while making sure that the education of our students continues to move forward. This information and these documents reflect the governmental and health guidance as of the day of its posting; we will continue to update this guidance as we receive more information and as situations change. We ask all members of the community to continue to remain informed about public policy and school procedures. We trust in God to guide us through this challenging time. May God bless us all.

Back to School .....	Page 3
Overview Page.....	Page 3
Student Activities.....	Page 4
Dress Code, Lockers, Masks .....	Page 5
Health Policies and COVID-19 symptoms.....	Page 6
Promoting Behaviors That Reduce Spread .....	Page 7
Attendance.....	Page 8
Social/Emotional Support.....	Page 9
Ventilation, Cleaning and Sanitizing .....	Page 9
Social Distancing .....	Page 11
School Policies .....	Page 13
Security .....	Page 14
Hybrid Learning.....	Page 14
Fully Remote Learning.....	Page 15
Communication.....	Page 16
Schedule .....	Page 19
Calendar .....	Page 17
Closing.....	Page 18

## **BACK TO SCHOOL: St. Francis Prep's Re-opening Plan**

St. Francis Prep is committed to ensuring that all members of the school community can return to the building safely. We follow all New York State, New York City, Department of Health, and Centers for Disease Control and Prevention (CDC) guidelines. Our School Nurse, Mary Pappas, is continually reviewing this guidance and updates the school community as necessary.

Our principles for re-opening are as follows:

- To protect the safety and well-being of the students, faculty, staff, and all members of the school community.
- To follow the most up-to-date guidance from the Department of Health, CDC, and City and State officials.
- To provide clear guidance and procedures to create the safest possible school environment, allowing for social distancing and compliance with all health protocols.
- To ensure that the education of all students moves forward and that students may continue to nurture their intellectual, spiritual, physical, and social abilities and talents.

Achieving a safe and meaningful school year is a shared responsibility. It is the responsibility of the administration, faculty, and staff to provide clear guidance and instruction for the rest of the school community and to monitor and enforce those protocols. It is the responsibility of students to follow this guidance in school, traveling to and from school, and in any other activities in which they participate. It is the responsibility of families to make sure students comply with all guidance and procedures. Please be sure to read this entire document thoughtfully and carefully and to stay informed of all updates from the Health Department, City and State, and St. Francis Prep.

### **Overview of St. Francis Prep's Re-Opening plan**

#### 1. Healthy Policies

- Daily screening every day before coming to school
- Temperatures of all students, faculty, staff, and visitors will be taken upon entry.
- Required use of face masks throughout the day
- Staying safe on public transportation
- Early and frequent training about healthy practices

- Social distancing in all classrooms, Cafeteria, Library, and throughout the building
- No locker access
- Students will bring their own water bottles as our water fountains are closed.

There will be water bottle filling stations around the school.

## 2. Good Health at School

- Upgraded air filtration
- Ultraviolet purification in the air filtration system
- Signage throughout the building
- Plexiglass in high traffic areas
- Reduced seating in classrooms, Library, and Cafeteria to provide for social distancing
- Thorough cleaning of classrooms and all common areas during the day and every night

## 3. Classrooms

- Reduced seating in classes to provide for social distancing
- Cleaning between classes and every night
- Ample sanitizing stations throughout the building

## 4. Schedule

- No more than half the students in the building at any one time
- Reduced numbers of students at lunch

## 5. Athletics and Activities

- Restricted athletics following CHSAA and Dept. of Health guidelines
- Social distancing at after-school activities
- Modification to Campus Ministry liturgies and service activities.

## **Student Activities**

**LITURGIES and ASSEMBLIES** It is central to our mission as a Catholic and Franciscan school to maintain an active faith life in the school. Following the DOH guidelines, assemblies and liturgies will be modified to allow for smaller numbers of students to gather in the auditorium. We will also utilize our school technology to broadcast our prayer services and Masses. For example, half of the senior class will come to the auditorium for Mass and the rest of the students will remain in classrooms and watch the liturgy using the SmartBoards.

**SERVICE** Service is a core value of a Franciscan school. Campus Ministry and the Religion Department will promote community service opportunities like letter writing to senior citizens or veterans. Students in the Christian Service Religion class will consult with Mr. Sempowich for alternative activities.

**RETREATS** Campus Ministry and the Religion Department are working to modify retreat experiences for students. While transportation restrictions remain in effect, members of the Campus Ministry team will collaborate with individual teachers to create “mini-experiences” for the classroom or at home. These will introduce the themes and activities that normally take place on a retreat experience. More virtual retreat experiences are also being developed for students.

**ATHLETICS** All athletic seasons are on hold. We will begin athletic try-outs and seasons when given permission by the Department of Health and CHSAA.

**MUSIC** All Music classes will meet as scheduled. Music classes not involving wind instruments or singing will continue as always. Students in wind ensembles and beginner woodwind and brass classes and all chorus classes will meet; their teachers will provide further instruction. Until it is safe to do so, students will not be singing and playing brass or woodwind instruments.

**FIELD TRIPS and TRAVEL** All such trips are canceled until further notice.

**BOOKSTORE** Students will be given instruction on how and when to purchase necessary school supplies.

**ACTIVITIES** After-school activities will continue with appropriate social distancing. Students must submit parental permission to participate in these activities.

## **DRESS CODE, LOCKERS AND MASKS**

### **DRESS CODE AND UNIFORMS**

The usual St. Francis Prep dress code is in effect from the first day of school: school polo, school pants, black shoes or sneakers. Students may wear an SFP sweater, sweatshirt, or fleece over their school polo shirt in cool weather.

### **LOCKERS**

Until further notice, students will not have access to their lockers in the hallways. Students will be assigned lockers and will put their locks on the lockers in anticipation of use later in the year. Until further notice, students will bring all necessary supplies with them to all classes in a backpack or bag. We will update this policy as we move forward and approach cooler weather.

For Physical Education classes, students will follow the direction of teachers and locker room supervisors.

## **MASKS**

All students, faculty, staff, and other personnel must wear a mask properly at all times. Please refer to the teaching video “How to put on face mask”, located on the Medical Office Page on the SFP website. Masks must be solid color with no logos or insignias except for SFP on the school-issued mask.

Students will remove their masks at lunch for eating while they remain socially distanced. Under teacher supervision and direction, students may remove their masks briefly during class while they remain socially distanced.

### **Examples of Acceptable Mask**



### **Examples of Unacceptable Masks**



## **HEALTH POLICIES**

Under parent supervision, students will answer the screening questions before leaving for school. Students with any symptoms **must stay home**, contact the school, and consult with their health care provider.

All students, faculty, and staff members will have their temperatures taken at school. Anyone with a temperature over 100.0°F will be sent home and directed to contact their health care provider.

The following are the screening questions:

- In the past 14 days, have you been in close contact with anyone who has tested positive for COVID-19 or who has symptoms of COVID-19?
- In the past 14 days, have you tested positive for COVID-19?
- In the past 14 days, have you had any symptoms of COVID-19, including a temperature of 100.0°F or higher?
- In the past 14 days, have you traveled internationally, on a cruise ship, or to any of the states identified by New York State as COVID-19 “hot spots”? (“Hot spot” states are listed and updated on the school website.)

### **COVID-19 SYMPTOMS**

- Temperature of 100.0°F or higher
- Cough
- Vomiting or diarrhea

- New rash
- Chills
- Fatigue
- Sore throat
- Congestion
- Runny nose (not from allergy)
- New loss of sense of smell or taste
- Shortness of breath
- Possible exposure to the Coronavirus

Any student or faculty or staff member who exhibits any of these symptoms must stay home and consult a health care provider.

Students who become ill or exhibit any symptoms of illness while at school will be directed to the medical office (when able), separated, and supervised. The school will contact a responsible family member; that person will come to school to pick up the student. Such students must contact their health care provider. Students will not be allowed to return to school without clearance from their health care provider. All faculty and staff will also undergo the same screening protocol on a daily basis. Faculty and staff members will follow the same procedures if they have or develop symptoms.

### **TESTING**

Students who become sick in school and exhibit symptoms will have a responsible adult pick them up and be referred to their health care provider for testing.

There will be a Department of Health site available. We will provide this information.

### **CONTACT TRACING**

St Francis Prep will notify the state and local health department immediately upon being informed of any positive COVID-19 test, including students, faculty, and staff.

We will comply with all the directives of the Health Department. Parents and guardians- will be kept informed and confidentiality maintained.

### **PROMOTING BEHAVIORS THAT REDUCE SPREAD**

- All members of the school commuting will be trained in good hygiene practices. Following strictly these practices is an expectation of all members of the school community.
- The following are required behaviors:
  - Wear an approved face mask over the mouth and nose at all times.

- Frequent hand washing. Extra sinks with water and soap are available. When hand washing is not possible, frequent use of hand sanitizer. Hand sanitizer is available throughout the building. We recommend that students bring their own as well for use on public transportation.
- Maintaining social distancing at all times, including the Cafeteria, Library, and hallways. Signs and floors markers will indicate where to sit and stand. Students may not move chairs without the direction of a faculty or staff member.
- No touching, shaking hands, or hugging of other students.
- Students, faculty, and staff will be provided with an SFP face mask at the beginning of the year. Students may also wear their own face mask. It must be solid color with no logos or insignias. All SFP community members must wash their face mask regularly at home.
- Plexiglass has been installed in all high-traffic areas.
- When eating in the Cafeteria, students may remove their face masks while maintaining appropriate social distancing.
- In Physical Education classes, students may remove their face mask when directed by the teacher.
- In classes, with teacher direction and approval, students may remove their face mask for a brief time while maintaining social distancing.

## **ATTENDANCE**

Students must attend classes in school on their assigned days and remotely when at home.

Students must follow the designated attendance procedure. When students are learning remotely, they will reply to the attendance question each day. Students failing to respond to attendance on time will be marked late.

When students cannot attend school, parents or guardians must contact the Attendance Office that morning: 718-423-8810, ext. 222. When students return to school from an absence, a parent or guardian must send an email to [attendance@sfponline.org](mailto:attendance@sfponline.org) from the parent or guardian email account on file with SFP. If a medical note is required, this note will also be sent to SFP Attendance and will be shared with SFP Medical Office and School Nurse.

If a student must leave school (at SFP or remotely) early, a parent or guardian **MUST** notify the SFP Attendance Office prior to the student's early departure.

When attending classes remotely, students must have their camera on, remain with their class for the entire time, have the school polo shirt on, be in an appropriate location, and observe the usual rules of classroom behavior.

Students whose families do not want them to return to school at this time will indicate that choice through response to a school questionnaire.

Students who arrive late to school will obtain a late pass. Excessive lateness (5 or more times) will require a phone conference with parent or guardian.

Students who miss a class due to lateness while at home will receive a call from a Dean or SFP Attendance Office representative.

In either learning environment (in school or remote): Any pattern of missing a class due to lateness will be addressed by a Dean.

Students are responsible to adhere to the school start time each day regardless of learning environment.

When at SFP for school, once a student's academic day has concluded, students must leave the building. There will be no gathering after hours unless a student has a specific program to attend. If students have an SFP commitment that requires them to remain at school after their daily classes, further instructions will be provided for such students to remain in a specific location with supervision.

Excessive absences during any quarter (3 or more times) will be monitored by the Deans and any concerns will be addressed.

## **SOCIAL and EMOTIONAL SUPPORT AND LEARNING**

Social-emotional learning is ingrained in our mission as a Franciscan school. It is at the forefront of our culture of faith-based education. For our counselors, it will remain our top priority and strategic part of our program. Mental health and self-care will remain our priority. We have already created a foundation for upper-level students, and we will find ways either through small groups virtually or in-person to create that same crucial foundation for our incoming 9<sup>th</sup>-graders and transfer students as well. Communication will be strategically planned together.

Because we might not have the physical "space," everyone -- teachers, staff, administrators -- will all take on a role as a counselor for some time, especially with the new students. We will rely on their referrals and communications. The counselors will assess the needs and deliver interventions with students to re-engage with self-regulation, re-learn how to collaborate and engage with others in a classroom setting, and establish connections with teachers and peers.

Counselors will be available in person and virtually for as long as the school day is in session and after hours by email, phone, or virtual meetings.

The counselor's offices are private and large enough to socially distance. We will continue to use Google Classroom for announcements and Google Meets for virtual counseling visits.

College: There will be Virtual college fairs and virtual onsite opportunities.

Counselors should be assigned to study halls or free periods for access to students for support.

## **VENTILATION CLEANING AND SANITIZING**

### **VENTILATION**

St. Francis Prep has upgraded the air filters to merv 13 filters. Ultraviolet sanitizers have also been installed in the air servicing units.

Classroom doors will be kept open for the present time to diminish touching of door knobs.

### **CLEANING and SANITIZING**

Hand sanitizer is available for all faculty, staff, and students at various points around the building, including but not limited to entrances, classrooms, hallways, the cafeteria, and bathrooms. Cleaners will be available in shared spaces such as bathrooms, classrooms, and teacher's spaces to ensure proper and frequent cleaning. There are signs posted in all bathrooms reminding people to wash their hands frequently, and reminders will be made to continue to disinfect and wash hands. Public spaces will be cleaned in accordance with the state's requirements.

All cleaning and disinfecting will follow current CDC and DOH recommendations. Employees will be trained initially and as these requirements change.

Overview of cleaning protocols:

Classrooms:

- daily cleaning of high touch points as necessary
- daily disinfecting of desks as classrooms change
- nightly full cleaning
- nightly full disinfecting
- nightly floor sweeping and mopping
- electrostatic spray disinfecting

### Bathrooms

- daily cleaning and disinfecting as classes change
- nightly full cleaning
- nightly full disinfecting
- nightly floor sweeping and mopping
- electrostatic spray disinfecting

### Halls, Stairwells, and Elevators

- daily cleaning of high touch points continuously (e.g., door knobs and pulls, panic bars, hand rails, etc.)
- nightly electrostatic spray disinfecting of all assigned lockers (outside only)
- nightly floor sweeping and mopping
- other electrostatic spray disinfecting

### Auditorium

- daily disinfecting as classes change
- nightly full cleaning and disinfecting
- nightly floor sweeping and mopping

### Gym, Fitness Area, and Locker Room

- daily disinfecting as classes change
- shared locker disinfecting as users change
- daily fitness equipment cleaning between users
- nightly full cleaning and disinfecting
- nightly floor sweeping and mopping
- electrostatic spray disinfecting

### Cafeteria

- daily continuous cleaning of high touch points as classes change
- daily continuous cleaning of vending machines
- nightly full cleaning and disinfecting
- nightly floor sweeping and mopping
- electrostatic spray disinfecting

Electrostatic spray surface cleaning is the process of spraying an electrostatically charged mist onto surfaces and objects. Electrostatic spray uses a specialized solution that is combined with air and atomized by an electrode inside the sprayer. This process along with disinfecting chemicals and adequate time assures us that proper disinfection is achieved.

We use only disinfecting chemicals that are on the EPA approved N-list for COVID-19.

## **SOCIAL DISTANCING**

All SFP community members will practice social distancing as indicated by the Department of Health and CDC. Signs and floor marking will serve as guides and reminders.

The Cafeteria and Library have reduced seating and chair and floor marking to indicate wear students may sit. Faculty and staff members will provide instruction and supervision. Students may not move any chairs without the permission of faculty or staff.

Access to bathrooms will be limited. Some bathrooms will be closed. Faculty and staff members will monitor entrance into bathrooms to reduce the number of students in a bathroom at one time.

Clear directional hallway signage is in place for safe social distancing while students change classes

### **CLASSROOMS**

Classrooms will have reduced seating. Social distancing will be maintained at all times.

Teachers will monitor and direct students about assigned seats.

Students will wear their face masks appropriately at all times. With the permission of teachers, students may briefly remove their face mask while in their seats and maintaining social distancing. Students will be not be allowed to speak during the time their masks are removed for a brief time (2- 3 minutes).

Hand sanitizer will be available in all rooms.

Cleanser is available in all classrooms.

Every night, the entire building will be thoroughly cleaned in accordance with Dept. of Health and CDC guidelines.

### **CAFETERIA**

Seating is reduced. Signs and floor markings indicate where students may sit. Social distancing must be maintained at all times. Students may not move chairs.

Outside seating will be available when weather permits.

As always, students may bring their lunch from home. Students who wish to purchase food from the Cafeteria will order it in advance; there will be no a la carte selections. Students will need to pay remotely using their SFP food account.

Students will remove their masks only to eat while maintaining social distancing. Students will put their masks in their pocket or bag (not on the table). Students will clean their own area before leaving. Once students are finished eating, they will put their masks on.

Faculty and staff will supervise the Cafeteria to enforce social distancing.

Students are responsible to clean their area of the table.

Students are not permitted to wander or move about the Cafeteria.

Cafeteria will be separated into 2 areas. When students leave one area, the Cafeteria staff will clean that area while the next group of students sits in the other part of the Cafeteria.

Students may continue to use the Cafeteria for free periods. They must abide by social distancing. Faculty and staff will provide supervision.

Hand sanitizers will be available throughout the Cafeteria for use by students before and after eating.

## **RESTROOMS**

Some restrooms will be closed. The location of those restrooms that are open will be posted.

Faculty and staff will monitor entrance into the bathrooms to maintain social distancing.

Students must thoroughly wash their hands before leaving the bathroom.

Students must use the bathrooms quickly and efficiently and return to classrooms. Students will do this out of consideration for those waiting to use the restroom.

We encourage students to use the bathrooms only when absolutely necessary.

## **SCHOOL POLICIES**

The rules below are in addition to the regular school policies as indicated in the General Rules section under Students Life posted on the website.

**Cell Phones:** In addition to standard school policy, cell phones must never be placed on tables, desks, or any other surface area in the building. Students will not share or exchange cell phones at any time.

Students' cell phones must be kept in their bags or pockets on OFF mode when not in use. During approved times (in the Cafeteria for texting only as policy states), students may use their cell phones.

**Detention:** To avoid any students remaining at SFP after their regular scheduled academic day concludes, any infractions of school policy will be addressed by a Dean, including contact with a parent or guardian as deemed necessary.

**Dress Code:** In addition to the stated school dress code, students must also follow these policies:

**Masks:** All masks must be a solid color or with SFP Logo. Students are not permitted to wear a mask with any other logo or written statements on it. Students who forget a mask, a surgical- style mask will be provided only 1 time by the Deans. Any other times, students will need to pay for the mask.

## **SECURITY**

Visitors to the school will be severely limited. Only those with an appointment will be permitted to enter the building.

All visitors will answer the screening questions and have their temperature taken. Any visitor with a temperature over 100.0°F or answering YES to any of the screening questions will leave the building and will be advised to follow up with his or her personal physician.

All visitors must wear masks while in the building.

Our security staff will screen visitors and monitor students as they arrive at school. Security staff is at the main desk from 6:30 am. to 6:00 p.m. every day. If our security hours change it will be posted on the SFP website.

## **HYBRID LEARNING**

The school year will begin following a hybrid model: students will participate in both in-school and at-home learning.

All classes will follow the regular school schedule, starting with before school classes and ending with after school classes. All classes will be synchronous -- that is, following the regular school schedule and times.

Students in school will follow the regular schedule as always. Students at home will participate in class through a Google Meet link provided by their teachers; they will also follow the regular schedule.

Students participating remotely must wear the SFP polo shirt and be in an appropriate location with no distractions.

Students must be at their iPad following the lesson for the entire period with camera on.

Teachers will check in with students learning remotely at the end of every lesson. Students may email their teachers with questions.

All students -- both in class and remote -- are responsible for all school work and assignments.

Students will be divided into 2 cohorts (groups): A and B. Students will remain with this cohort for the hybrid learning period. The letter of each day (along with the day in the cycle) will be posted on the school calendar on the web site.

Starting with cohort A, we will proceed through the school year switching back and forth between A and B days. Just as with the days in the cycle, we will never miss a cohort day. When students are absent, they will return to school on their appropriate cohort day.

It is the responsibility of students and families to make sure they know what cohort is in school that day.

## **FULLY REMOTE LEARNING**

Based on infection rates and directions from City, State, and Dept. of Health officials, we may be required to move to fully remote instruction. St. Francis Prep is fully prepared for this possibility. Families may opt for fully remote instruction based on health concerns should we begin the school year on a hybrid schedule.

To be prepared for possible fully remote learning, it is essential that students bring home their iPad and charger every day. The iPad will be necessary to continue with remote learning.

We will continue to follow the school schedule exactly, with days in the cycle and class times. If there is fully remote learning, we will no longer follow the A-B cohort model. All students will participate in all classes every day.

Students must wear the SFP polo shirt and participate in class in an appropriate location without distraction. Students must be present for the entire class.

Teachers will instruct students on the use of the SFP website and Google Classroom so they can participate fully in lessons. Students must abide by all school policies and submit their assignments following posted deadlines.

Teachers and guidance counselors will be in communication with families when there are concerns. Similarly, students and families must reach out to teachers and counselors with any questions or concerns.

## **COMMUNICATION**

It is essential that students, families, faculty, and staff check their school email every day. The school email is the primary means of communication with the school.

Students and families should make sure they are receiving email from their stfrancisprep.org account. Please contact the Technology Office if there is a problem with this account.

Families should also check the school website regularly for school and Dept. of Health updates.

Any major or emergency change in the calendar (for example, school closure) will be announced through email, the school website, and phone message.

Should we be required to move to all remote learning, school email will be the principal means of communication between the school and families and between students and teachers.

## SCHEDULE

St. Francis Prep has a slightly altered new schedule for the coming school year. It is reflected in the schedules the students will receive in their school email at the beginning of September.

We will send a separate communication that shows the schedule and explains it.

Whether we are following a hybrid or fully remote schedule, all classes will meet on all days. We will follow the school schedule just as if we were in school as usual. It is essential that students and families be prepared to follow the school schedule fully.

Students will be divided into two cohorts (groups): A and B. For hybrid learning, students will attend classes in school with their cohort. The other cohort will join the class synchronously (at the time of the regular school schedule classes) through a Google Meet set up by the teacher.

The days of the cycle and the letter of the cohort for each day are posted on the school calendar. Students and families must check this daily.

Below is a two-week sample of the A-B cohort model. We will continue to follow the same pattern for the following weeks.

### Two-week sample of the A-B cohort model

Week 1

Monday	Tuesday	Wednesday	Thursday	Friday
Cohort A: In School	Cohort B: In School	Cohort A: In School	Cohort B: In School	Cohort A: In School
Cohort B: Distance Learning	Cohort A: Distance Learning	Cohort B: Distance Learning	Cohort A: Distance Learning	Cohort B: Distance Learning

Week 2

Monday	Tuesday	Wednesday	Thursday	Friday
Cohort B: In School	Cohort A: In School	Cohort B: In School	Cohort A: In School	Cohort B: In School
Cohort A: Distance Learning	Cohort B: Distance Learning	Cohort A: Distance Learning	Cohort B: Distance Learning	Cohort A: Distance Learning

This schedule will continually rotate.

## CALENDAR

The SFP calendar is posted on the school website. This calendar is a dynamic calendar: as we make changes in the calendar, they appear immediately on this calendar. Families, students, faculty and staff should check this calendar frequently.

We will send an email to announce any major changes to the calendar.

The day of the cycle and the letter of that day's cohort are on the school calendar. Families and students can check this when they are uncertain.

Listed below are the dates for the beginning of school:

- August 31, September 1, and September 2: iPad distribution and set-up days. Students will receive information from the school about their assigned time. It is essential students come at their designated time.
- September 9: first day for 9th-graders. Students will be given the exact schedule.
- September 10: first day for 10th- and 11th-graders. Students will be given the exact schedule.
- September 11: first day for 12th-graders. Students will be given the exact schedule.
- September 14: the first day of classes. This is day 1 in the cycle. Cohort A will be in school this day.
- September 15: This is day 2 in the calendar. Cohort B will be in school.

The COVID-19 pandemic presents us with unique challenges. We know this school year will be different from usual school years. While we await therapeutics and a vaccine, St. Francis Prep commits itself to the health and safety of all members of the school community. While doing this, we will make sure that the education of all students continues to move forward. Through the united efforts of students, families, faculty, staff, and administration, we believe our students will have a strong and good year of learning and growth. We all must commit ourselves to the continued pursuit of the fulfillment of our Mission: to enable all students to develop and broaden their intellectual, spiritual, social, and physical abilities. Through prayer and good work, we can achieve these goals. God bless us all.

## **The Prayer of St. Francis**

*Lord, make me an instrument of your peace,  
Where there is hatred, let me sow love;  
Where there is injury, pardon;  
Where there is doubt, faith;*

*Where there is despair, hope;  
Where there is darkness, light;  
Where there is sadness, joy;*

*O Divine Master,  
Grant that I may not so much seek  
To be consoled as to console;  
To be understood as to understand;  
To be loved as to love.*

*For it is in giving that we receive;  
It is in pardoning that we are pardoned;  
And it is in dying that we are born to eternal life.*

*Amen*